

WESTMAN IMMIGRANT SERVICES

Invites applications for

Resettlement Assistance Program Facilitators

(Casual, Part-Time, Full-Time term positions)

They will provide assistance to newly arriving refugees in their resettlement and adaptation process as well as moving towards self-sufficiency and independence in Brandon and the Westman area.

Applicants should meet the minimum qualifications of:

- Grade XII or GED or equivalent
- Excellent understanding of Microsoft Office, and working with database
- Canadian Citizen or Permanent Resident
- Over the age of 18
- Possesses a valid MB Driver's License , has access to reliable transportation, and clear driver's abstract
- Possesses a CLB Level 6
- Possesses a current First Aid Training Certificate, Criminal Record Check, and Child Abuse Registry
- Ability to work collaboratively with management, staff, and community stakeholders

Other qualifications but not a requirement:

- Background in social sciences, counseling, and related fields
- Speaks, reads, and writes in another language in addition to English, preferably Amharic, Tigrinya, Arabic, Swahili, Kinyanrwanda, Luganda
- Experience in working with newcomers or diverse population

If you are interested in applying, please submit a cover letter and a resume to info@westmanimmigrantservices.ca

Open until filled.