

WESTMAN IMMIGRANT SERVICES

Is seeking for a

Permanent Full Time Settlement Facilitator

RESPONSIBILITIES

To provide assessment, information and orientation services to newcomers and facilitate appropriate referrals and access to services in the community to ensure smooth settlement and adaptation of newcomers to their new home.

The work week is 37 hours and normally carried out between 9am and 5pm. Occasionally you may be required to work evenings and Saturdays.

QUALIFICATIONS

The ideal candidate must have:

- excellent oral and written skills in English and Amharic/Tigrinya
- previous experience working with newcomers and refugees
- have good knowledge of community resources available in Brandon and surrounding area
- excellent computer skills
- effective problem solving skills

PREFERRED QUALIFICATIONS

- understanding of the life and culture of different ethno-cultural groups
- a strong understanding of the issues affecting immigrant and refugee communities
- Relevant Post-Secondary education in Social Services or a related field, or equivalent combination of education, training and/or experience is preferred.

START DATE: Negotiable

If you are interested in this opportunity, please prepare a cover letter and resume outlining your experience and/or education as it pertains to the above position on or before February 19th, 2018.

Please forward to:

Darlene Kretai, Executive Assistant
Westman Immigrant Services
1001 Pacific Avenue, Brandon, MB, R7A 0J2
Email: info@westmanimmigrantservices.ca